



# Procurement for Contracted Services Webinar

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July 20, 2017



U.S. Department of Transportation  
Federal Transit Administration

# Agenda

Transit agencies and state transit programs procure services

- Questions for the audience
- Introductions
- Overview: Service contracts are split into two categories
- Professional and operational services examples
- Case study: examples using ProcurementPro
- Wrap-up

# Questions for the Audience

Type answers to the following questions into the questions/chat box, if applicable to you:

- *What types of service contracts do you have and which do you have the hardest time with?*
- *What type of service contract do you most want to learn about today?*
- *What is your greatest concern with the procurement process?*
- *Any other questions you want to ask the presenters today*

# Introductions

- Robin Phillips, National RTAP
  - Moderator, Executive Director, [rphillips@nationalrtap.org](mailto:rphillips@nationalrtap.org)
- Mike LaBello, Main Street Connections
  - ProcurementPro and Federal Procurement Expert and Consultant, [mikelabello@gmail.com](mailto:mikelabello@gmail.com)
- Hiep Tran, Public Transit Division WSDOT
  - State Department of Transportation Transit Safety and Asset Management Lead, [TranH@wsdot.wa.gov](mailto:TranH@wsdot.wa.gov)

*Webinar goals: Explain procurement of services and how to use ProcurementPro to ensure FTA compliance.*

# Getting Started: FTA Procurement Requirements

- Independent cost estimate
- Full and open competition
- DBE good faith effort
- Non-geographic preference
- Federal and State Clauses
- Federal thresholds
- Award to responsive and responsible contractors
- Comply with the Brooks Act for procurement of architectural and engineering services

# Professional & Operational Procurements Overview

1. Professional services are:

2. Operational services are:

# Examples

## **Professional Services**

Consultants

Attorney

Accountants

## **Operational services**

Transit

Intercity

Maintenance

# Wrap-Up

## National RTAP

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Recording will be posted at  
[nationalrtap.org/webinars](http://nationalrtap.org/webinars);  
transcripts can be requested

## Save these dates and register!

- National RTAP Technical Assistance Conference, Omaha, NE, October 29-November 1
- FTA State Programs Meeting in Washington, DC, August 16-18



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