Creating a State Procurement Portal within National RTAP's ProcurementPRO Application

Co-sponsored by:
Multi-State Transit Technical Assistance Program
National Rural Transit Assistance Program

July 29, 2020
Housekeeping
Zoom Video Communications was Named a 2020 Peer Insights Customer Voice™ Leader for Meeting Solutions by Gartner.

Zoom received a 4.69 out of 5 overall customer rating.
312 626 6799 US (Chicago)
470 381 2552 US (Atlanta)
646 558 8656 US (New York)
720 928 9299 US (Denver)
971 247 1195 US (Portland)
206 337 9723 US (Seattle)

Webinar ID: 953 6042 1187
Introductions
National RTAP Products and Services

- **Resource Center** – reference services
- **eNews** – news, events, opportunities from RTAP and industry
- **Trainings** – books (free shipping) and eLearning
- **Online Toolkits** – Transit Manager, ADA, Marketing
- **Web Apps** – *ProcurementPRO*, Website Builder, GTFS, Cost Allocation
- **Technical Briefs** – Social Media, Volunteer Transportation
- **Resource Library** – Topic guides, National RTAP and partner resources
- **Webinars** – NTD, Grant Writing, Wellness Programs
- **Peer Program** – Peer Roundtables, Forums, and Best Practices Articles
About the Multi-State Transit Technical Assistance Program (MTAP)

MTAP Chair
Don Chartock
Washington State DOT

MTAP Vice Chair
Jennifer DeBruhl
Virginia Dept. of Rail and Public Transp.

What We Do

☑ Three in-person meetings annually
☑ 8-10 online educational forums and exchanges.
☑ Reports and communications
☑ Regulatory and legislative matters regarding state transit programs.
☑ Transit research projects thru NCHRP
Introduction

- ProcurementPRO is a web-based software application designed to assist the transportation professional with navigating the complex world of federal procurement when utilizing the resources of the Federal Transit Administration (FTA).
- The underlying deliverable of the program is to generate the required federal clauses and certifications, provide useful checklists and other supporting documentation and offer guidance for the duration of the procurement.

- Application is hosted on the National RTAP Server
- A cloud account is easily set-up
- Projects are stored on the Cloud and downloaded by the user
Dashboard Oriented - Six Simple Steps

- Project title
- Project description
- Sources of funding
- Type of procurement
- Project estimate
- Method of procurement
Benefits of a State Portal

The State version expands the programs capabilities to include required State provisions and other supporting documentation that may need to accompany a solicitation when utilizing State resources.

- Ability to procure goods or services utilizing multiple funding sources
- Build a portal to State specific procurement guidelines
- Offer convenient fillable forms
- Streamlines Federal and State requirements within one location
- One location for all required federal and State clauses, certifications and supporting documentation
- Create a centralized procurement file on-line
- Improved project execution
- Streamlined project administration
- Provide a universal procurement tool
Who Can Benefit from a State Portal?

• Does your State Agency support projects utilizing both State and Federal resources?

• Does your State Agency have acquisition thresholds different than the current Federal Simplified Acquisition Thresholds?

• Does your State Agency wish to provide supporting documentation to their subrecipients?

• Does your State Agency having difficulty meeting procurement compliance?
State Portal Process

- Research and Review
- Planning and Organizing
- Creating an Account
- Creating a State Worksheet
- Building the Portal
- Testing
Illustration of Operations

<table>
<thead>
<tr>
<th>Procurement Type</th>
<th>Procurement Method</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROLLING STOCK</td>
<td>RFP</td>
<td>$300,000</td>
</tr>
</tbody>
</table>

FUNDING
- Federal
- State
Demonstration
Questions
Thank you!

Contact Information

• Nancy Doherty, Analyst
  National RTAP, ndoherty@nationalrtap.org

• Richard B. Price, Associate Program Manager
  AASHTO MTAP, rprice@aashto.org

• Michael LaBello, Procurement Export
  Main Street Connections, mikelabello@gmail.com

• Justin Heavenridge, Project Manager
  DevObal Technologies, jheavenridge@devobal.com